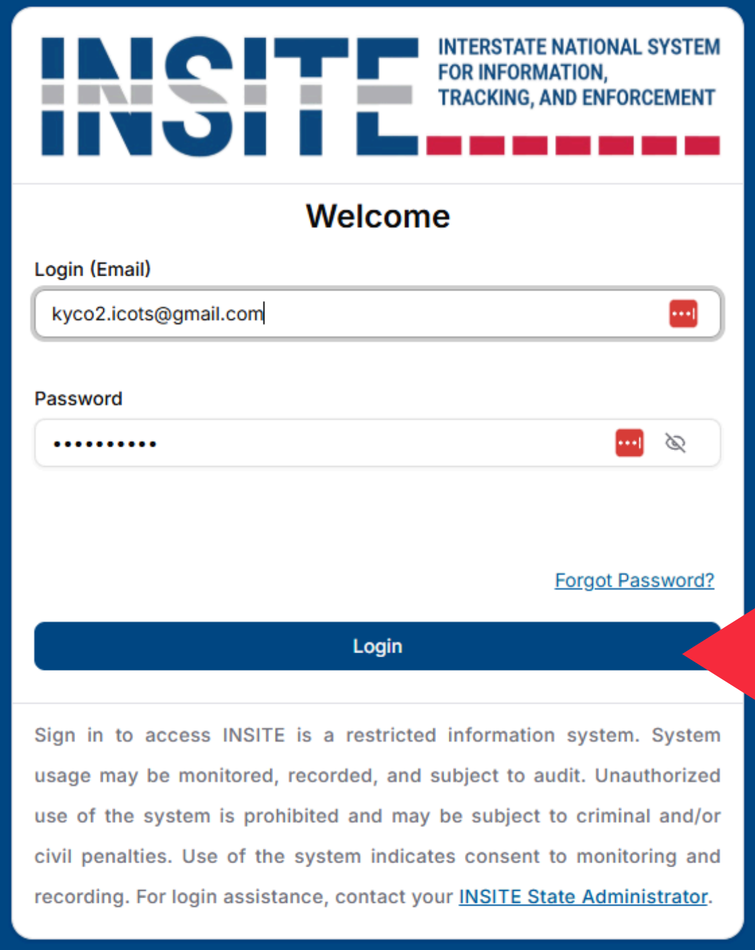


For previous ICOTS users. Upon initial login to INSITE, you will use your current ICOTS login information.

For current users that are not prompted to reset your password, it is recommended that you reset your password for added security.

Click “Login” to proceed

For newly created accounts, you will click “Forgot Password”.

Click “Login” to proceed

When resetting your password, enter your email to continue.

Click “Continue” to proceed

INSITE

INTERSTATE
FOR INFORMA
TRACKING, A

Password Reset

To reset your password, enter your login below and select continue.

Login (Email)

developer@otech.com

Cancel | Continue

Sign in to access INSITE is a restricted information system. System usage may be monitored, recorded, and subject to audit. Unauthorized use of the system is prohibited and may be subject to criminal and/or civil penalties. Use of the system indicates consent to monitoring and recording. For login assistance, contact your INSITE State Administrator.

SEP 30 **Gears of Government President’s Award winners edited**

Today, the Administration announces the winners of the Gears of Government Presider program recognizes the contributions of individuals and teams across the federal workfor profound difference in the lives of the American people.

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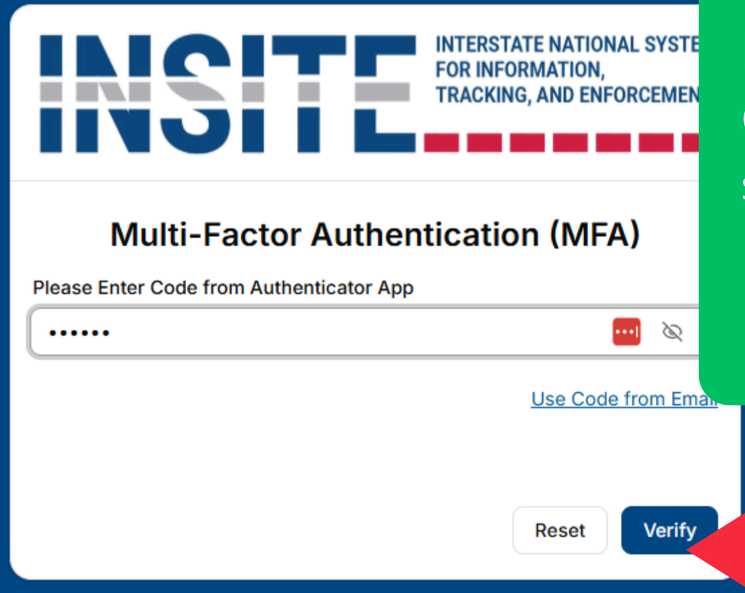
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When resetting your password, you will be prompted to enter a code. If you have already set up MFA, you will use the code from your authenticator app.

If you have not set up MFA, you can click “Use Code from Email” to have a one time password sent to you.

Enter your code and then click “Verify” to proceed



username and password.

recommend resetting your password as

option is not appearing as shown in the

developing updated instructions for this

n bar and box stating, "Action Required:

take you to the MFA setup screen.

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eported.

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setup is still needed. This is expected and will remain until you configure MFA using an authenticator application.

NOV
02

INSITE is Live!

The wait is over! INSITE is officially live, and users can now access the new system.

Getting started is easy! Use your existing ICOTS username and password to log in to INSITE.

INSITE
INTERSTATE NATIONAL SYSTEM FOR INFORMATION, TRACKING, AND ENFORCEMENT

Set New Password

The password must be at least 8 characters, including one upper case, one lower case, numeral, and special character. In addition, you can not reuse your last 10 passwords.

Login (Email)

developer@otech.com

New Password

••••••••••••••••••••

Confirm Password

••••••••••••••••••••

Cancel | Continue

You will receive an email link to change your password which will bring you to this page to set a new password.

Click “Continue” to proceed

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You are All Set!

You have successfully reset your password. You can now log in with your new password. For login assistance, please contact your ICOTS State Administrator.

Login to Continue

You will now be able to login with your new password.

Click “Login to Continue” to proceed

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INSITE

INTERSTATE NATIONAL SYSTEM FOR INFORMATION, TRACKING, AND ENFORCEMENT

Login with your updated password.

Click “Login” to proceed

Welcome

Login (Email)

developer@otech.com

Password

••••••••••

What was my password again?

Login

Sign in to access INSITE is a restricted information system. System usage may be monitored, recorded, and subject to audit. Unauthorized use of the system is prohibited and may be subject to criminal and/or civil penalties. Use of the system indicates consent to monitoring and recording. For login assistance, contact your INSITE State Administrator.

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Dashboard
Compact Workload
Profiles
Reports
Users
Administrators

My Profile

Manage Case Load

Users > User Agreement

User Agreement

By Checking "I Agree", you agree that you have read the Privacy Policy and User Agreement and agree to the Terms and Conditions described.

☑ I Agree

Back Submit

Upon initial login, you will be asked to acknowledge the Privacy Policy and User Agreement. If you have not reviewed, click the link to access the policy.

Action Required: Please set up your MFA. Click here to begin the setup process.

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First and Last Name or Profile #

99+ kyco2.icots@gmail.com

- Dashboard
- Compact Workload
- Profiles
- Reports
- Users
- Administrators

Action Required: Please set up your MFA. Click here to begin the setup process.

Dashboard

Dashboard

Activities

Start a New Transfer | Case Management Communications | Submit Notice of Departure | Submit Notice of Arrival

At initial login, you will see a red bar and a red box. Click either option to set up your MFA.

Action Required: Please set up your MFA. Click here to begin the setup process.

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If you have set up an authenticator app, you can scan the QR code to finish initial setup of your authenticator app.
To set up your authenticator app manually, select “Click here to use another method”.
AUTHENTICATOR APP SUGGESTIONS
Microsoft Authenticator
Download for iOS
Download for Android
Google Authenticator
Download for iOS
Download for Android
INSITE
INTERSTATE NATIONAL S
FOR INFORMATION,
TRACKING, AND ENFORC
Please scan the QR code using your authenticator app.
Click to enlarge
Click here once you've set up your authenticator app
Click here to use another method
Skip
Gears of Government President's Award winners edited
SEP
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Gears of Government President's Award winners
Today, the Administration announces the winners of the Gears of Government President's
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profound difference in the lives of the American people.
If planning to use email verification, click “Skip”.
This will take you back to INSITE; however, you will continue to see the red bar/box, until permanent MFA is set up.



After you have scanned the QR code with your authenticator app, and have finished set up, select "Click here once you've set up your authenticator app".

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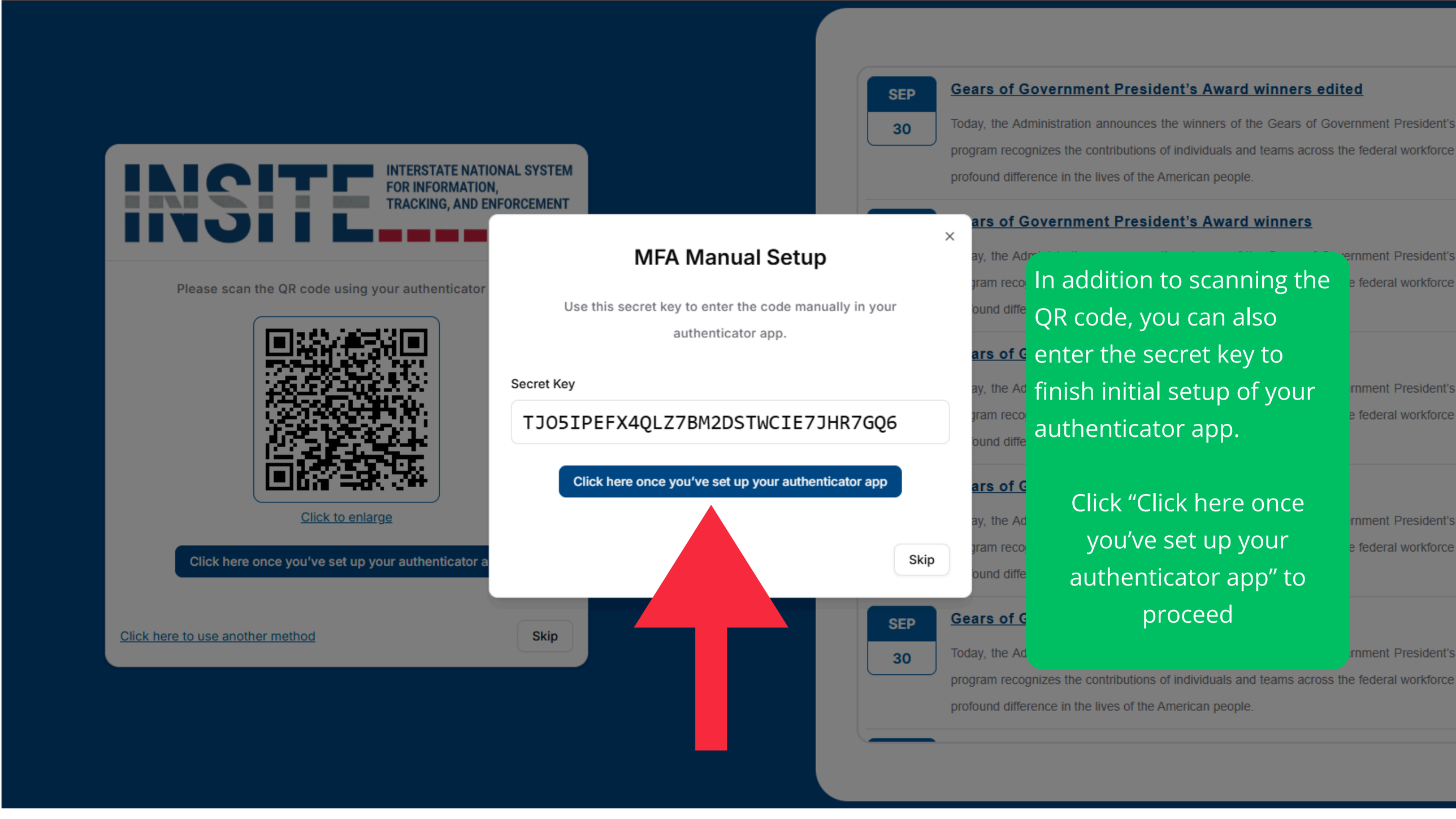
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INSITE
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Please scan the QR code using your authenticator
Click to enlarge
Click here once you've set up your authenticator a
Click here to use another method
Skip
MFA Manual Setup
Use this secret key to enter the code manually in your authenticator app.
Secret Key
TJO5IPEFX4QLZ7BM2DSTWCIE7JHR7GQ6
Click here once you've set up your authenticator app
Skip
SEP
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Gears of Government President's Award winners edited
Today, the Administration announces the winners of the Gears of Government President's
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profound difference in the lives of the American people.
In addition to scanning the QR code, you can also enter the secret key to finish initial setup of your authenticator app.
Click "Click here once you've set up your authenticator app" to proceed



After set up, you will be asked to enter the 6-digit code from your authenticator app. You will do this each time you log in to the system. Upon initial set up, you may be logged out of INSITE after entering your code.

Click “Verify” to proceed

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Gears of Government President’s Award winners edited

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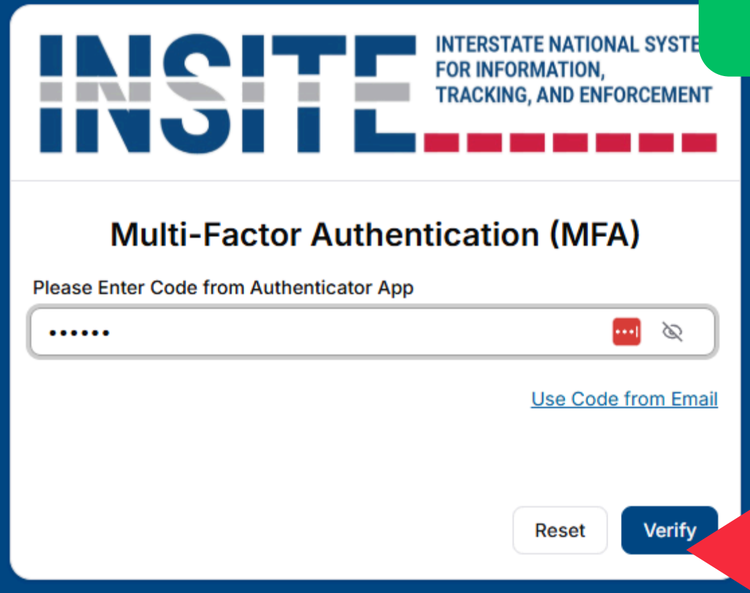
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Each time you log in to INSITE, you will be prompted to enter a 6 digit code before accessing the system.

Click “Verify” to proceed



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r login:

ur existing ICOTS username and password.

word will work, we recommend resetting your password as

l option for MFA:

email verification option is not appearing as shown in the

e are working on developing updated instructions for this process.

Upon your initial login, you will see a red notification bar and box stating, "Action Required: Please set up your MFA." Clicking either option will take you to the MFA setup screen.

When you reach the MFA setup screen displaying the QR code, click “Skip”. Do NOT select "Click here to use another method," as previously reported.

You will still be able to access and use INSITE without any issues.

You will continue to see a red notification bar at the top of your screen indicating that MFA setup is still needed. This is expected and will remain until you configure MFA using an authenticator application.

NOV
02

INSITE is Live!

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Getting started is easy! Use your existing ICOTS username and password to log in to INSITE.

INSITE INTERSTATE NATIONAL SYSTEM FOR INFORMATION, TRACKING, AND ENFORCEMENT

User Logged in successfully

Profile Search

- Dashboard
- Compact Workload
- Profiles
- Users

Dashboard

Dashboard

Activities

Start a New Transfer	Case Management Communications	Submit Notice of Departure	Submit Notice of Arrival

You have successfully logged in!

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